

Warren Township Supervisors Reorganization Meeting, January 6th, 2025 6:30PM

The meeting was then called to order by William Franklin, with the Salute to the Flag.

Appoint Temporary Chairman William Franklin; Mark Wheaton made the motion; Wilks seconded all agreed.

Appoint Temporary Secretary, Lori Kepner; Wheaton made the motion, Wilks seconded all agreed.

Nominate: Wheaton made a motion to nominate William Franklin as Chairman, and Matthew Wilks as Vice-Chairman. Wilks seconded and all agreed. Wilks made a motion to nominate Mark Wheaton as member. Franklin seconded and all agreed.

Wheaton made a motion to appoint Lori Kepner as Secretary/Treasurer, as Open records officer and as the CDL advisor; Wilks seconded and all agreed; with a salary of \$1300.00 per month. Franklin also made the motion to set the treasurer's bond at \$800,000.00. Wheaton seconded and all agreed.,

Franklin made a motion to appoint Jim Alderson as EMA Director. Wheaton seconded and all agreed.

Wheaton made a motion appoint Laborers and Compensation: Joe Vrabel- Roadmaster \$28.10, Jim Russell- road crew \$25.95, Lori Wilks- maintenance \$20.00, Matt Wilks- laborer \$20.00, (working supervisor), William Franklin- laborer \$19.00 (working supervisor). Franklin seconded and all agreed. Kepner will submit the working supervisors proposed pay rates to auditors for approval.

The board will appoint an Engineer on an as needed basis.

Appoint BCTCC Representatives: Lori Kepner, voting delegate, Bill Franklin, 1st alternate, and Mark Wheaton, second alternate: Wilks made the motion Wheaton seconded and all agreed.

Any board member or the secretary can attend the COG meetings as the Representative of the Township.

Franklin made a motion to select Plgit and First Citizens Bank as the Township Depositories: Wheaton seconded and all agreed.

Franklin made a motion to appoint John Thompson as their township solicitor at a rate of \$135.00 per hour. Wheaton seconded and all agreed.

Franklin made a motion to appoint their Flood Plain Management director and also their Building Code Enforcement officer as Code Inspections Inc. Wheaton seconded and all agreed.

The board established the Warren Township meeting location at 187 School House Road, Warren Center PA and set Monthly meeting dates and time which were approved at the December 2024 Township Meeting; Holiday and Benefits to be determined by the Township Employee Manual.

Wheaton made a motion to certify Voting Delegate at the PSATS Convention as Lori Kepner. Wilks seconded and all agreed.

The board set the tax rate with no tax increase. 3.45 General Mills, 1.05 Fire mills. The set the IRS federal mileage rate at .70 cents per mile, and the total Miles of Township Roads are 54.

Everyday bills to be paid are to be paid before late fees are assessed: Franklin made this motion. Wilks seconded and all agreed. There was no new business. There were no citizens to be heard.

Motion to adjourn the reorganization meeting at 6:57 pm by Wheaton seconded by Wilks and all agreed.

Minutes prepared by Lori Kepner, Secretary